



# Proficiency Exam Request

**Please print clearly:**

Name (First, Middle, Last): \_\_\_\_\_

Student ID: \_\_\_\_\_

Proficiency Course Exam Requesting: \_\_\_\_\_

1. I am in good academic standing at Millikin University.
2. I understand that I may only make one attempt to earn proficiency credit for a course.
3. I understand that there is a \$100 non-refundable fee for each proficiency exam.
4. I understand that if I earn a score on the proficiency exam that merits credit, those credit hours will be added to my transcript for a fee of \$150 per credit hour.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

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Student is in good academic standing.    Yes    No

Registrar Signature \_\_\_\_\_ Date \_\_\_\_\_

Non-refundable fee of \$100 charged \_\_\_\_\_ (date)

Proficiency Exam date \_\_\_\_\_

Proficiency Exam Score \_\_\_\_\_

Coordinator Signature \_\_\_\_\_ Date \_\_\_\_\_

Department Chair/Director Signature \_\_\_\_\_ Date \_\_\_\_\_

Dean Signature \_\_\_\_\_ Date \_\_\_\_\_